Tara’s DayCamp & Transportation Inc. Contract

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ am enrolling my

 Parent’s Name

child, \_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, with the Owner, Mrs. Tara I. Walls of

Tara’s DayCamp & Transportation Inc.

**Hours:**

The program operates full day, before and after school, from \_6a.m. – 11p.m.\_ to \_Monday - Friday. Parent are required to submit a work schedule as often as it changes. Children must be picked up no later than 1 hour after parents shift ends.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_is to arrive no later than 9:00a.m. Any time after 8:30a.m.

Child’s Name

a phone call to the director must be made and parent must provide the missed meal for the child. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **will not be admitted after time unless**

Child’s Name

**approved by Mrs. Walls.** The hours needed are form \_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_.

**Rate:** An annual registration fee of $65 per child must be paid at the time of registration. Parents will need to leave a **non-refundable** deposit to hold the space until an approval letter or final paperwork has been received from CCAP. Tuition is due the Friday before service begin.

**Rate:**

* $350.00 per week (full-time) / $175.00 per week (part-time, less than 3 days), plus $75.00 for transportation OR,
* $\_\_\_TBD\_\_\_ per month plus $ 75 / child / week for transportation.
* A late charge of $ 15 will be applied to all late childcare fees, an additional charge of $ 10\_ will be added each week after the payment date.
* $35 Weekly Potty-Training Fee for age 2 years and older.

**Late Pickup Fee:**

* A $10.00 late fee after the first five minutes of your pick-up time and $5 for every minute afterwards will be charged. This fee is paid on the day of the occurrence or before the child returns for care.

\*\*\*\* If service is needed while waiting for an approval for childcare, a weekly fee must be paid in full before the child can begin. Fees will be credited toward services, No Childcare Fees Will Be Refunded \*\*\*\*

Under extreme circumstances this contract will be terminated at the will of the provider. Otherwise, a one-week written notice must be given by the appropriate party for any but not limited to the following:

1. **Termination** of the childcare contract by either party. If contract is dissolved

 **no childcare fees will be refunded.**

1. Increase in childcare fees.
2. Staff vacations

However, if a family fails to make assigned fee payments or fails to keep payment arrangements they will be terminated without notice and procedures for obtaining past due amount through small claims court will begin. **This includes late pick up fees.**

* If a child is physically or verbally abusive (not limited to swearing) towards the provider, childcare staff and or other children and planned strategies do not improve behavior the contract will be terminated, and no other notice will be given, **nor will any monies be refunded.**
* Parents are still expected to pay childcare fees if the child is out ill or on vacation.
* Childcare payments are due by 1:00 p.m. on the day assigned on the fee payment letter. **No personal checks will be accepted.**

**Holiday and Other Closing WITH PAY:**

**January –** New Years’ Day & Dr. Martin Luther King’s Birthday

**January 6, 2020 DayCamp Re-opens**

**February –** Presidents Day **\*\***

**April –** Good Friday \*\*

**Spring Break -** One Week \*\*

**May –** Memorial Day

**June –** One Week Staff Closing

**July –** Independence Day

August – Professional Development Day 19th

**September –** Labor Day 2nd – 5th

**October** – One Week Vacation 7th – 17th

**November –** Veteran’s Day,Thanksgiving and the day after

**December –** Christmas Eve, Christmas Day, the day after and New Years’ Eve

**December –** Two Weeks’ Vacation 21st – January 8th

 (dates subject to change)

In the event of inclement weather conditions transportation will not be provided. The facility will close for one full week for cleaning purposes. You will be notified one week in advance when this takes place.

I / We agree to the terms outlined in the parent handbook and contract.

I acknowledge that the policies and rates stated in the handbook and contract have been explained to me by the provider. I find the terms acceptable.

**Parent(s) Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

# Mrs. Tara I. Walls Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Owner /Lead Provider